

Procurement Report for Geneva Local Development Corporation

Fiscal Year Ending: 12/31/2021

 Run Date: 06/02/2022
 Status: CERTIFIED
 Certified Date : 03/31/2022

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://cityofgenevany.com/287/Local-Development-Corporation
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	AECC	Address Line1	6308 Fly Road
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	EAST SYRACUSE
Award Date	1/1/2021	State	NY
End Date		Postal Code	13057
Fair Market Value		Plus 4	
Amount	\$5,714.85	Province/Region	
Amount Expended For Fiscal Year	\$5,714.85	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	asbestos consulting services at 15 E North Street

Additional Comments

The Geneva LDC's audit firm backed out unexpectedly, and a new firm had to be engaged. This has led to a delay in completing the audit. Once it is complete, the remaining 2021 reports will be filed. We anticipate this to happen within a month barring any additional issues.