

Procurement Report for Geneva Local Development Corporation

Fiscal Year Ending: 12/31/2022

 Run Date: 03/20/2023
 Status: CERTIFIED
 Certified Date : 03/20/2023

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://cityofgenevany.com/287/Local-Development-Corporation
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Geneva Business Improvement District	Address Line1	1 Franklin St, Suite 211
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	GENEVA
Award Date	12/6/2023	State	NY
End Date	12/31/2023	Postal Code	14456
Fair Market Value	\$30,000.00	Plus 4	
Amount	\$30,000.00	Province/Region	
Amount Expended For Fiscal Year	\$0.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	beautification services in Downtown and along Lakefront - contract approved 2022, implementation and disbursements will be in 2023

2. Vendor Name	MRB Group	Address Line1	145 Culver Rd #160
Type of Procurement	Staffing Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	1/5/2022	State	NY
End Date	1/4/2023	Postal Code	14620
Fair Market Value	\$15,800.00	Plus 4	
Amount	\$15,800.00	Province/Region	
Amount Expended For Fiscal Year	\$15,800.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	administrative and grant writing services

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3. Vendor Name	Mengel Metzker Barr & Co	Address Line1	100 Chestnut St. Suite 1200
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	1/7/2022	State	NY
End Date		Postal Code	14604
Fair Market Value	\$6,700.00	Plus 4	
Amount	\$6,700.00	Province/Region	
Amount Expended For Fiscal Year	\$6,700.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	2021 audit services

Additional Comments