



2012

**Chief Jeffrey E. Trickler
ANNUAL REPORT**

INTEGRITY

HONOR

PEOPLE

PROFESSIONALISM

DEDICATION

Commitment to Service and Excellence



MISSION & VALUE STATEMENT

THE GENEVA POLICE DEPARTMENT WILL DELIVER EFFECTIVE AND RESPONSIVE LAW ENFORCEMENT SERVICES TO ALL PERSONS WITHIN THE CITY OF GENEVA IN A FAIR AND EQUITABLE MANNER, RESPECTING THE RIGHTS OF ALL REGARDLESS OF RACE, CREED, RELIGION, SEXUAL ORIENTATION, COLOR OR ORIGIN.

WE ARE COMMITTED TO MAKING SURE THAT EVERY CITIZEN WITH WHOM WE INTERACT IS TREATED WITH DIGNITY, COMPASSION, AND A SENSE OF PROFESSIONALISM.

AS AN INTEGRAL PART OF THE GENEVA COMMUNITY, WE ARE COMMITTED TO COMMUNICATING WITH THOSE THAT WE SERVE, AND STRIVE TO MAINTAIN THE TRUST AND CONFIDENCE OF OUR CITIZENS WHILE WORKING TO IMPROVE THE QUALITY OF LIFE FOR THE ENTIRE COMMUNITY.



From the Chief of Police



Mr. Mathew Horn, City Manager
City Hall

Dear City Manager Horn:

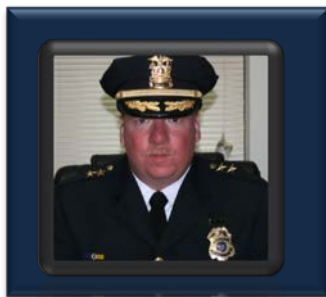
On behalf of the dedicated men and women of the Geneva Police Department, It is my privilege to submit the 2012 Police Department's annual report. During the year 2012 the department was working short staffed due to officer injuries. Members of the department have worked tirelessly to cover this gap and it shows not only with what they have accomplished in the community, but also in the achievements they have made with the reduction of crime within the city.

Calls for service increased six percent or by 1,399 calls. Officers arrested 903 individuals for crimes or violations. This is a six percent decrease from last year. Officers actively patrolled the city streets for violations of the vehicle and traffic law and issued 2,916 uniformed traffic tickets which resulted in a thirty one percent increase over last year. This enforcement can only mean safer travel for both vehicular and pedestrian traffic. The city saw an overall decrease in crime of twelve percent with a twenty nine percent decrease in violent crime and an eleven percent decrease in property crimes.

The department will continue its efforts to see that this decrease in crime continues. Members of the department have inserted themselves into the community working with various agencies and community organizations with the determination to remain visible in the community.

Collaborations with Geneva City School District, Boys and Girls Club, Hobart and William Smith, Steering Committee, NAACP, the faith community and The Geneva Housing Authority have proven to be beneficial to both citizens and officers. The very first Citizens Police Academy was held which gave citizens an opportunity to view the interworking of the department and why we have to do some of the things we do. The academy proved to be a great success and the department received rave reviews by those who attended. We are looking forward to next year's academy.

It is not easy being a police officer and it has been said that Geneva is one of the harder smaller communities in the area to police. We would not be able to do it without the continuing assistance from the various organizations and the community itself. With that, I would like to extend my sincere appreciation to you, along with the mayor and city council members for all the support afforded to the Geneva Police Department during this year. Most of all, I would like to thank all department officers, along with the District Attorney's office, City Attorney's office, police dispatchers, clerical, parking enforcement officer and the school crossing guards for their outstanding accomplishments.



Sincerely,

A handwritten signature in black ink, which appears to read "Jettrey E. Trickler".

Jettrey E. Trickler, Chief



2012 Accomplishments



- Held the first Annual Citizens Police Academy
- Continued Cultural/Diversity training for all officers
- Brought department to full strength (Several officers still out with long term injuries)
- Simplified the process for citizens submitting police tips utilizing the Internet, Twitter and Text Messaging
- Both Lieutenants were trained and certified to conduct internal investigations
- Finalized the transition process of restructuring the Youth Bureau into a Family Services Unit
- Auctioned off four police vehicles
- Purchased eleven TASERS and created a TASER policy



2012 Retirements-Promotions-Hiring



Hired in 2012:

PO Schug - 7/2012



PO Tapscott - 2/2012

PO Cole - 7/2012

PO Reynolds 9/2012

Retired in 2012:

PO Bennett 8/30/12



PO P. Quigley 6/28/12





Uniform Force

The uniform force is comprised of 22 officers who cover four different shifts. They are supervised by six sergeants who are overseen by one lieutenant who reports to the chief. They patrol 4.5 square miles and protect a population of about 13,261 exclusive of students of Hobart and William Smith Colleges and Cornell University.



The uniform force is the first responding officers handling calls that come into police dispatch. Their response is first and gives aid and comfort to the injured. They handle complaints such as animal complaints but also conduct the preliminary investigations for more serious crimes such as homicides, rapes and robberies. They take a proactive approach to their patrol duties by looking out for suspicious activities and conducting property checks on residences, buildings and businesses.



The request for their presence at special functions steadily increases. They have been called upon to provide traffic control and/or security at numerous Hobart and William Smith events along with events such as American Legion Fireworks, FL Wine and Music Festival,



*Aeneas McDonald
Fallen GPD Officer*

HydroBowl, Memorial Day Parade, June Happening, Crusin' Night, Musselman, Seneca7

Race, Martin Luther King Jr. Parade, Fireman's Parade, HOG Rally, Halloween Parade and numerous races that run throughout the city. These events take planning and require numerous man hours. The responsibilities of the uniform force include parking enforcement, traffic enforcement, prisoner escorts, court security, and investigations, maintaining community relations.

specialized units such as instructors, accident hostage negotiations and

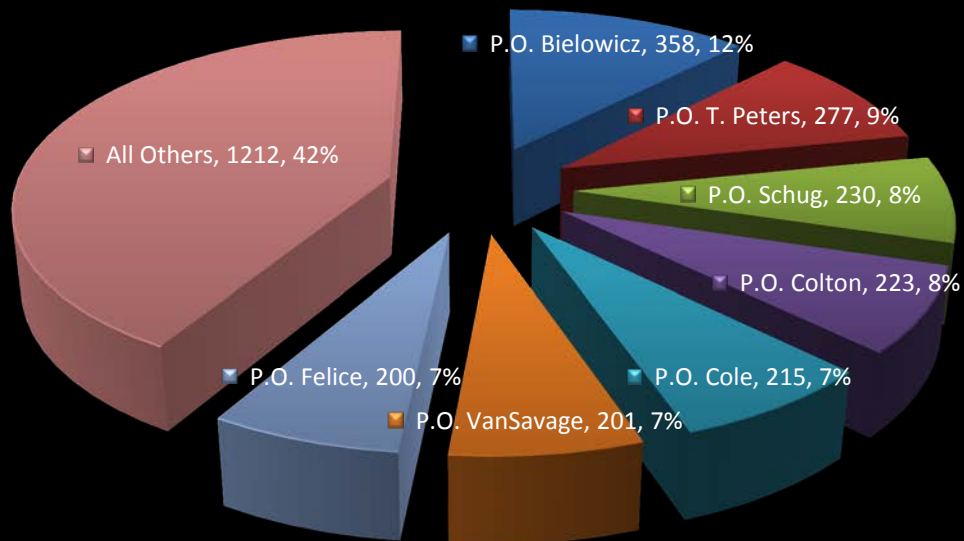


order at parades or public gatherings and Members of the force are also active in evidence technicians, evidence aids, reconstruction, arson investigations, bicycle patrol.



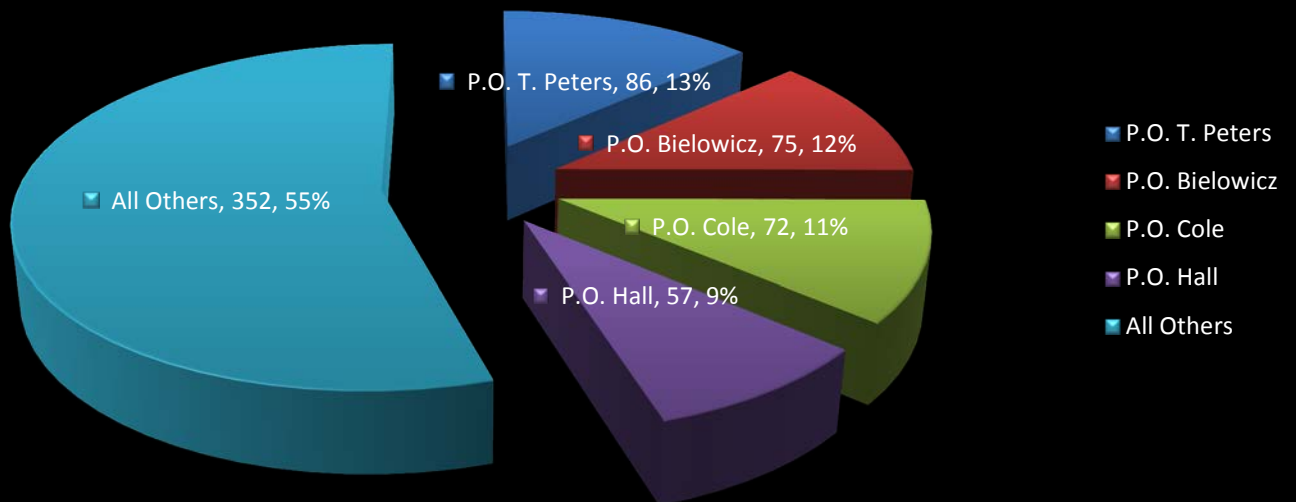
TRAFFIC ENFORCEMENT 2012

Total Utt's Written - 2012

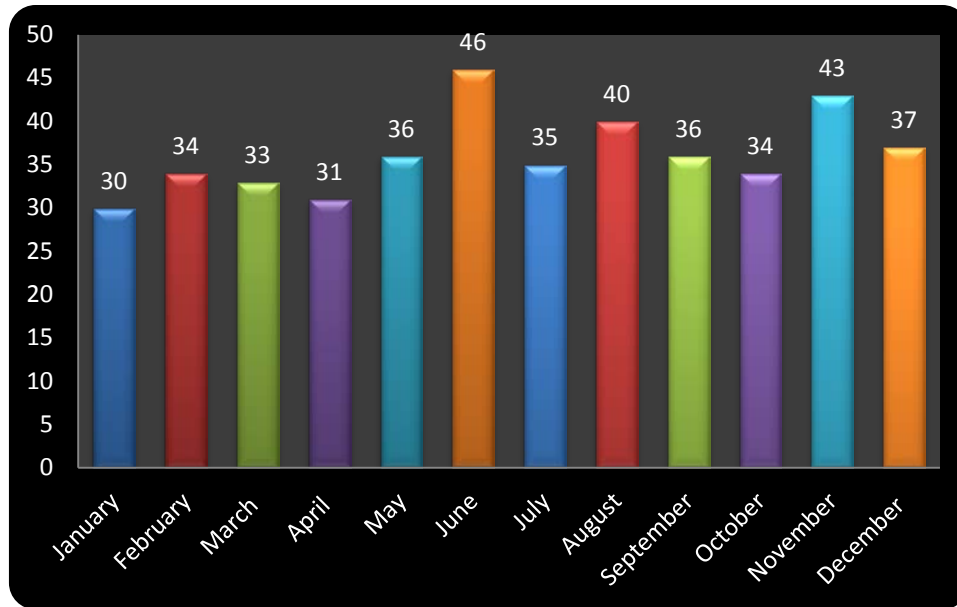


TRAFFIC ENFORCEMENT - SPEEDING 2012

Speeding Tickets Written - 2012



MOTOR VEHICLE ACCIDENTS BY MONTH 2012



MOTOR VEHICLE SAFETY

Motor vehicle crashes are the leading cause of death among those ages 5-34 in the U.S. More than 2.3 million adult drivers and passengers were treated in emergency departments as the result of being injured in motor vehicle crashes in 2009. The economic impact is also notable: the lifetime costs of crash-related deaths and injuries among drivers and passengers were \$70 billion in 2005.³

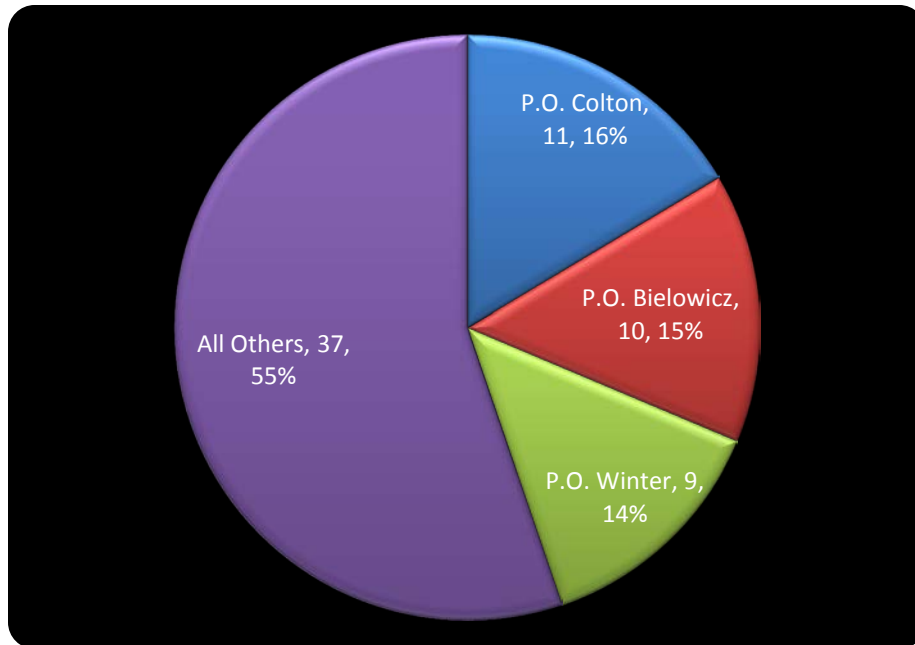
CDC's research and prevention efforts target this serious public health problem. They focus on improving car and booster seat and seat belt use and reducing impaired driving, and helping groups at risk: child passengers, teen drivers, and older adult drivers. CDC also works to prevent pedestrian and bicycle injuries.

Based on the magnitude of the health problem, and our ability to make significant progress in improving outcomes, Motor Vehicle Injury Prevention is a winnable battle we must all fight.

Source: Center for Disease Control & Prevention www.cdc.gov



2012 DRIVING WHILE INTOXICATED ARRESTS



Ontario County's DWI conviction rate of 92.4 percent is the highest in the state, according to 2011 data.

It's the 27th time in 28 years that Ontario County has topped the list, according to Ontario County District Attorney Michael Tantillo. Yates County took the top spot in 2008, when Ontario County was second.

The Ontario County statistics on driving-while-intoxicated prosecutions from the New York State Department of Motor Vehicles reflect 391 convictions of DWI, as charged and 32 convictions of the lesser offense of driving while ability impaired.

Wayne County was second in the state with a DWI conviction rate of 78.3 percent. Monroe County's rate of 61.8 percent ranked 14th. Livingston County ranked seventh with a rate of 68.8 percent. Genesee County was 11th at 65 percent.

The statewide conviction rate was about 50 percent.



2012 SERVICES RENDERED

	<u>2011</u>	<u>2012</u>
Number of Complaints	23,723	25,122
Arrests	962	903
Escorts	251	252
Funerals	112	110
Doors/Windows Open	255	217
 Total Car Mileage	 199,622	 200,099

PARKING TICKETS

Number Issued	4,384	4039
Amount Collected	\$67,845.00	\$64,537.00

PRISONERS CONFINED IN CITY JAIL

Males	386	368
Females	81	103
Meals Served to Prisoners	17	7



2012 VEHICLE & TRAFFIC LAW

	<u>2011</u>	<u>2012</u>
Felonies.....	0	0
Misdemeanors.....	180	227
DWI Misdemeanors.....	47	45
DWI Felony.....	8	8
D.W.A.I.....	0	0
D.W.A.I. (Drugs).....	11	14

TRAFFIC INFRACTIONS

Moving.....	1,006	1,410
Non-Moving.....	908	1,147
Leaving Scene of Incident.....	111	109

CITY ORDINANCE

Open Container.....	26	22
Littering.....	11	09
Disorderly Conduct.....	80	69
Possession Alcohol under 21	16	15
Noise Ordinance Viol.....	45	26



2012 ACCIDENT REPORT

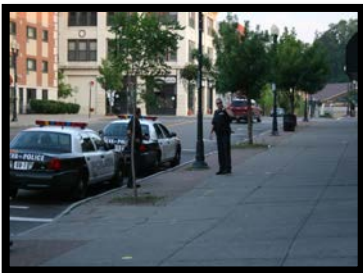
	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2012</u>
TOTAL NUMBER OF ACCIDENTS:	369	376	359	368	435
PERSONAL INJURY ACCIDENTS:	49	56	45	50	54
PEDESTRIAN ACCIDENTS:	18	10	12	6	14
BICYCLIST ACCIDENTS:	4	5	11	2	4
MOTORCYCLE ACCIDENTS:	1	0	1	0	0
HIT AND RUN ACCIDENTS:	92	93	73	77	82
SUMMONSES ISSUED ON ACCIDENTS:	168	220	283	203	199
ARRESTS FOR D.W.I. ON ACCIDENTS:	4	15	13	12	11

ACCIDENTS BY DAY OF WEEK:

SUNDAY	-	25	40	38	39	41
MONDAY	-	62	57	44	46	71
TUESDAY	-	56	56	58	49	65
WEDNESDAY	-	49	70	49	53	52
THURSDAY	-	65	54	69	56	78
FRIDAY	-	63	59	52	76	69
SATURDAY	-	49	40	48	49	59
UNKNOWN	-	0	0	1	0	0

2012 RADAR REPORT

IN 2012 THERE WERE 643 SUMMONSES ISSUED BY OFFICERS AS A RESULT OF THE USE OF RADAR THROUGHOUT THE YEAR.



2012 - 643 (20% Increase)

2011 - 523

2010 - 608

2009 - 1,080

2008 - 1,177



2012 DOMESTIC DISPUTES BY MONTH

JANUARY.....59

JULY.....68

FEBRUARY.....44

AUGUST.....49

MARCH.....42

SEPTEMBER.....53

APRIL.....55

OCTOBER.....53

MAY.....74

NOVEMBER.....47

JUNE.....56

DECEMBER.....57

2011 TOTAL – 536

2012 TOTAL – 657 (23% Increase)

Facts about Domestic Violence

- 1 in 4 women will experience domestic violence in their lifetime. National Institute of Justice and the Centers of Disease Control and Prevention, "Extent, Nature, and Consequences of Intimate Partner Violence." 2000).
- Almost 1/3 of all female homicides victims in the United States were killed by their intimate partner. (Bureau of Justice Statistics, "Intimate Partner Violence in the United States." December 2007).
- Approximately 450,000 domestic incidents are reported annually police departments in NYS. (DCJS Domestic Incident Report Data, 2001-2002).
- Only about 48% of all violent victimizations, in 2003, were reported to police (Bureau of Justice Statistics, National Crime Victimization Survey, "Criminal Victimization, 2003." September 2004).
- 84% of adults believe that domestic violence is a problem in the United States.



2012 CITY LOCK UP & DETENTIONS

JANUARY.....43

JULY.....54

FEBRUARY.....36

AUGUST.....34

MARCH.....31

SEPTEMBER.....40

APRIL.....40

OCTOBER.....48

MAY.....33

NOVEMBER.....35

JUNE.....27

DECEMBER.....50

TOTAL ARRESTED PERSONS PLACED IN LOCK UP FOR 2012 – 471



EARLY PHOTOS OF GENEVA LOCKUP



2012 DATAMASTER REPORT

During the year 2012, there were sixty-two (62) persons suspected of Driving while Intoxicated examined on the department's Datamaster. This report reflects persons arrested and tested for Driving while Intoxicated at the Public Safety Building and does not include persons arrested that refused to take a breath test or those that were taken to the hospital for blood tests.

FOLLOWING IS A BREAKDOWN OF TESTS GIVEN FOR THE YEAR:

January	5	July	4
February	7	August	2
March	5	September	7
April	4	October	6
May	4	November	10
June	1	December	5

During each week of the year calibration tests were conducted on the Datamaster to insure that the instrument is properly working. The Datamaster is taken to NYS DCJS in Albany for annual calibration.

Y.O. CHRIS KEEAR

2012 BICYCLE REPORT

During 2012, a total of 36 bicycles were reported stolen.

During 2012, a total of 33 bicycles were found by police.

During 2012, a total of 7 bicycles were returned to their owners.

During 2012, a total of 0 bicycles were being held as evidence.

During 2012, a total of 0 scooters or other item was stolen.



CLO KENNETHJ. GREER



2012 MAJOR CASES

- **Community Bank Robbery:** On April 3rd 2012 The Community Bank on Seneca St was robbed via a note demanding money and that the suspect had a gun. Suspect fled by foot then eventually by vehicle. Unable to locate the suspect immediately, Detectives then identified the suspect via The Wire. And then worked with multiple agencies in other jurisdictions to apprehend the suspect, Jonathan Mills. Mr. Mills went on a State wide robbery spree and our investigation helped apprehend him.
- **Jose Orlando Capo Alicia:** Numerous buys into Mr. Alicia lead to a search warrant and approximately 113 bags of cocaine were seized and over \$2500 in cash.
- **ATM Burglaries:** Fall of 2012 this agency assisted the Ontario County Sheriff's Office, New York State Police as well as numerous other county Sheriff's offices in the apprehension of Mark Spencer and Darnell Pinkard. Geneva DEU was able to purchase crack cocaine from Mark Spencer, which yielded a vehicle tracker warrant. This vehicle tracker warrant was a key piece of evidence in the arrest of Mark Spencer and Darnell Pinkard, and without it, other agencies would not have been able to proceed in the arrest.
- **Operation "Clean Sweep":** In late fall and winter of 2012, DEU successfully purchased narcotics from numerous narcotics dealers which resulted in indictment warrants or arrests for such crimes. This operation "cleaned" up the City streets just in time for the holidays putting the criminals behind bars, making the city a safer place.
- **CR#2012-3183:** Day time strong armed robbery of Timothy Jennings at 529 Exchange St. Female acquaintance utilized the building intercom and asked Mr. Jennings to open the doors. Two male suspects then entered the building and knocked on Mr. Jennings door. Once the door was answered, the males forcefully knocked Jennings to the ground and demanded money. The suspects stole approximately \$1000 in US currency and 3 cell phones. The two males and female were subsequently apprehended and all three have pled guilty.
- **CR#2012-18139:** Armed Robbery of 2 Mexican Nationals who were living at 295 Hamilton St. Three suspects forcible entered the victims' apartment. The victims were bound; pistol whipped and left lying on the apartment floor. Suspects stole approximately \$3000 in US Currency. The investigation yielded three suspects in which all three have since been arrested. On suspect has pled guilty and two are currently out on bail.
- **CR#2012-24191:** Murder 2nd. The suspect was attempting to flee a kidnapping attempt on a female in Pulteney Park. As the suspect was fleeing in his full size van, the suspect struck and killed a pedestrian on Elm St. Suspect is currently incarcerated in Ontario County Jail awaiting trial.
- Det. Brian Choffin was involved in the investigation into the sale and possession of illegal narcotics. During the month of December 2012, the Officer's involvement with the Drug



Enforcement Unit culminated with the arrests of 11 individuals and as a result, several have pled guilty and the rest are still incarcerated at Ontario County Jail.

- **CR#2012-5467:** Burglary 2nd, 471 W. William St., Victim Patricia Madia, Suspect Jessica Duplissis. Suspect stole key from residence while visiting. Suspect came back at a later date and stole valuables from the property. No physical evidence was located at the scene. Lead developed that suspect traded stolen property at Gold 4 Cash store. Suspect made admissions in controlled phone call. Suspect was charged and plead guilty after Grand Jury and is now incarcerated in Albion State Prison for a term of 3-4.5 years.
- **CR#2012-11731:** Burglary 2nd and Grand Larceny, 423 Washington St., Victim Georgia McLane. Suspect unknown. Victim's residence was burglarized while she was in the hospital having surgery. Victim's car was stolen from the residence during the burglary. No evidence or suspects were ever located and identified.
- **CR#2012-22066:** Falsely reporting incidents. An investigation was conducted by Detective Nolin in regards to numerous calls to 911 reporting false incidents. Through the investigation it was discovered that the suspects had made 23 false reports of incidents spanning from the summer of 2011 to November 2012. 21 of the incidents occurred in the City of Geneva and 2 occurred in Seneca County. As a result of the investigation, Jerry Panna was determined to have made 19 of the calls in the City of Geneva; and 2 in Seneca County.
- **CR#2012-23500:** Jawanda Wright missing person. 31 year old Jawanda Lee Wright was reported missing 30 days after family had not had contact with her. Through investigation it was determined that Jawanda was in the Brooklyn, New York area. Based on her ATM/debit card activity, NYC Police assisted in the location of Jawanda. Jawanda was located at a women's recover shelter in February 2013.

2012- Annual PD/PBA Cleanup



2012 TRAINING REPORT

In 2012, over 1000 hours of on the job training and education was provided to the members of the Geneva Police Department. This includes many topics that relate to all facets of policing in New York State and the United States.

- January 10** All officers of the Geneva Police Department completed training on the following topics:
Protecting victims of domestic violence – LE Guide to National OOP

Use of Miranda RE: Bobby v Miranda
- January 31** Sgt. Michael Passalacqua attended the *“Keeping it Real”* seminar required for DARE Officers.
- February 11** Officer Steven Vine attended a Response to Shooting Crisis seminar organized by Ontario County Sheriff Department & ERT, FF Thompson Hospital.
- February 23** Youth Detectives Keear and Nolin attended a seminar on Response to Missing & Vulnerable Adults training in Rochester, New York.
- March** Recruit Officer Michael Tapscott continues his training at Finger Lakes law Enforcement Academy.
- March** Officer Steven Vine continues to train in the Drug Enforcement Unit.
- April 1-30** All Officers completed training article entitled *“Warrantless Entry for Unusual Behavior”*.
- April 1-30** All Officers completed power point training entitled *“Geneva Police Response to Bank Alarms”*.
- April 1-30** Recruit Officer Michael Tapscott continues his training at Finger Lakes Law Enforcement Academy.
- April 1-30** Officers completed and were certified in mandatory NYS training entitled *“Identification Procedures in NYS – Use of Photo Arrays”*.
- April 1-30** Officer Steven Vine continues his training in the Drug Enforcement Unit and Detective Bureau.
- April 4-6** Officers Nicholas Bielowicz and John VanSavage attended Commercial Vehicle Enforcement School in Wayne County, NY.



April 18	Officers qualified at the Geneva Police Shooting Range with on-duty weapons.
May 1-31	All Officers completed training article entitled <i>"Warrantless Entry for Unusual Behavior"</i> .
May 1-31	Recruit Officer Michael Tapscott continues his training at Finger Lakes Law Enforcement Academy.
May 1-31	Officers completed and were certified in mandatory NYS training entitled <i>"Identification Procedures in NYS – Use of Photo Arrays"</i> .
May 1-31	Officer Steven Vine continues his training in the Drug Enforcement Unit and Detective Bureau.
May 15-17	Officers received training from US Department of Justice on Police issues & public perceptions related to race and bias.
May 1-31	Officers continue to work with the Boys & Girls Club on Carter Road establishing relationships and mentoring children that use the club.
June 1-30	All Officers completed training article entitled <i>"Americans with Disabilities Act for Law Enforcement"</i> .
June 1-30	All Officers completed training article entitled <i>"Autism Response for Law Enforcement"</i> .
June 1-27	Recruit Officer Michael Tapscott continues his training at Finger Lakes Law Enforcement Academy.
June 1-30	Officer Steven Vine continues his training in the Drug Enforcement Unit and Detective Bureau.
June 1-14	Officers continue to work with the Boys & Girls Club on Carter Road establishing relationships and mentoring children that use the club.
June 25-27	Lt. Eric Heieck and Lt. Greg Bendzlowicz attended and were certified in Police Internal Investigations by the FBI in Buffalo, New York.
July 11	Officers completed a Range Qualification of Duty Weapons.
July 30	Officer Michael Tapscott successfully completed his training at Finger Lakes Law Enforcement Academy.



July	Officer Donald Schug continues his Field Training with the Geneva Police Department.
July	Officer Jesse Cole continues his Field Training with the Geneva Police Department.
August	Officers completed a Range Qualification of Duty Weapons.
August	Officer Donald Schug continues his Field Training with the Geneva Police Department.
August	Officer Jesse Cole completed his Field Training with the Geneva Police Department.
September	Officer Christopher Reynolds commenced his Field Training with the Geneva Police Department.
September	Officers R. Peters and Winter attended Evidence Technician Photography Course in Canandaigua, New York.
September	Sergeants' Picchi and Valenti attended DCJS Missing Persons/Vulnerable Adults and Children with Autism training in Rochester, NY.
September	All Department members received refresher/case law training on warrant arrest procedures in New York State.
October	Officer Christopher Reynolds continues his Field Training with the Geneva Police Department.
October	The Geneva Police Department Range was open on two occasions for both Pistol and Rifle Qualifications.
October	Officer Donald Schug successfully completed RADAR and LIDAR training school in Utica, New York.
October	Officers R. Peters and Winter attended Evidence Technician Course in Canandaigua, New York.
October	Sgt. Matthew Valenti attended NYS Accreditation – Accreditation Manager Workshop in Rochester, New York.
October	Dispatcher Steven Venturino attended and was certified as a 911 dispatcher held at Finger Lakes Law Enforcement Academy.



November Officer Christopher Reynolds continues his Field Training with the Geneva Police Department.

November Officer Steven Vine continues his training in the Drug Enforcement Unit.

November Detective/YO Nolin attended training designed to enhance Police capabilities of working with Latino or Hispanic Clients.

December Sgt. Passalacqua attended a seminar on Police Trauma and Intervention.

December Officer Colton attended Armorers Training for the M-4 Rifle.

December Officer Steven Vine continues his training in the Drug Enforcement Unit.

Eric R. Heieck

Lt. Eric Heieck - TRAINING OFFICER



Hobart Kids College 2012



2012 OVERTIME

Regular and special overtime is calculated at a rate of time and one half only if the criteria specified in the 171/28 language is met.

Court and call out pay is calculated at either straight time or time and one half as per the Geneva City Police Officers' and Command Officer contracts.

The total number of overtime hours used during 2012 was 2382.22 which is a 17% decrease from overtime hours used in 2011.

REGULAR OVERTIME: This constitutes all overtime worked beyond a regular tour of duty and includes other cases, such as being called out for parades, to perform a breathalyzer test, drug investigations, or some other department ordered function, as specified by the contracts.

During 2012, the regular overtime amounted to 936.40 hours or 29.3% of the total number of hours for the year, this is an approximate 4.5% drop in use from 2011.

COURT TIME: Those man hours listed as court time would include those hours when an officer was required to appear in court, whether in City Court, County Court, Grand Jury, Department of Motor Vehicles Hearing, or in any other manner required for the prosecution of a case. Court time for 2012 amounted to 215.75 hours or 9.0% of the Department's total overtime. This is a 39% percent decline of use of Court Time from 2011.

SPECIAL OVERTIME: Overtime accumulated by the Police Department in policing private or public functions sponsored by individuals or private organizations. These would include dances, ball games, or any other athletic event.

Officers accumulating this overtime are paid by the City at the regular overtime rate. The individual or organization is then billed by the Police Department and the City is partially reimbursed by the individual or organization.

In the year 2012, Special Overtime amounted to 1,230.00 hours, representing 51.00% of the overtime budget. This shows an increase of 7% percent from 2011.



2012 CITIZENS POLICE ACADEMY

What is a Citizens Academy ?

The role of Police has always been an interest to all Citizens. The City of Geneva has formed this Citizen Police Academy program, to create and expand community based efforts. These programs are intended to continue to open the lines of communication between the Community and the Geneva Police Department.

To the Citizen, it may frequently appear that the police are not doing their job or are exceeding their boundaries. By allowing citizens a firsthand look at what rules, regulations and policies the police follow, some of the misunderstanding may be alleviated.

The objective of the Citizen Police Academy is not to train an individual but to produce informed citizens. The Citizens and Police Officers meet each other face to face in a neutral, friendly setting and each becomes a person to the other. In the past, citizens have simply seen a uniform, now they have an understanding about the person behind the badge.

I look forward to speaking with each of you during the Academy. Your interest and input is what will continue to make the City of Geneva a great place to live and work.



Jeffrey E. Trickler
Chief of Police

Geneva Citizens Academy Curriculum

WEEK # 1

Introduction & Overview
GPD Mission Statement
History of Geneva Police Department
Slide Show—Historical Photos
Organization Chart
Overview of Hiring/Requirements in NYS
Services & Duties provided to Geneva
Dispatch/Communication Duties & Capabilities
Booking Process of Offender
City Lock-Up & Protocols
Tour of PSB & Questions



WEEK # 2

Uniform Patrol Duties
Patrol Sectors
Ancillary Police Duties
Responding to Domestic
Crimes In Progress
Question & Answer



WEEK # 3

Detective Bureau & Investigations
Evidence Technician Duties
Narcotics Enforcement
Bad Check Complaint Process
Accident Reconstruction
Total Station Use
Question & Answer



WEEK # 4

District Attorney Officer Overview
Constitutional Law Issues and Overview
Significant Case Review
Question & Answer



WEEK # 5

Juveniles & Criminal Justice System
Programs for Elderly & Disabled
Establishment of Family Services Unit
Missing Person Cases

WEEK # 6

FATS System Demonstration or Practical
Firearms Range Day Demonstration
NYS Firearms Laws Overview
Use of Force Continuum
Use of CapStun
Question & Answer



WEEK # 7

Citizens Academy Overview
Remarks Chief of Police & City Manager
Question & Answer
Course Critique
Presentation of Certificates/Graduation
Light Buffet Fare—Geneva Police Department

MISSION of GPD:

The Geneva Police Department will deliver effective and responsive law enforcement services to all persons within the City of Geneva. As an integral part of the Geneva community, we are committed to communicating with those that we serve, and strive to maintain the trust and confidence of our citizens while working to improve the quality of life for the entire community.



2012 RESPONSE TO SCHOOL SHOOTING TRAINING

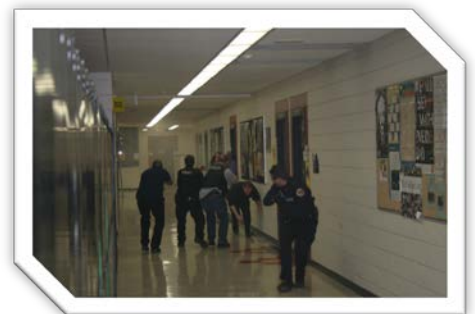
Just as previous school shootings shocked our national conscience and resulted in changes to public safety initiatives, law enforcement tactics and intervention programs, the shooting at Sandy Hook Elementary School in Connecticut refocused our collective attention to prevent and reduce victims of gun violence in our school systems.

Schools, Colleges and Universities are fine tuning emergency plans, re-examining preventative measures, coordinating with local law enforcement and improving response strategies to active shooter scenarios. If preventive measures are not successful, a well-coordinated response is the only viable alternative. Educational institutions must acknowledge that without strong support from local law enforcement, fire and rescue, and emergency medical services, institutions will not have enough resources to handle an active shooter scenario effectively.

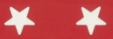
Adequate planning, training and exercises can provide public safety and emergency management professionals with a strong foundation to react appropriately to or avoid critical incidents when lives are in danger. To be prepared we must invest in response scenario-based training.



GENEVA CITY SCHOOLS
RESPECT ~ ACHIEVEMENT ~ OPPORTUNITY



2012 AWARDS



EXCELLENCE IN POLICE SERVICE

Lieutenant Bendzlowicz: In August of 2012 the Geneva Police Department successfully conducted its first ever Citizen's Police Academy. The intent of the academy was to create educated citizens on basic information regarding the police profession. The academy was held for seven weeks broken down to one session per week. Eighteen individuals attended and graduated from the academy. Lt. Bendzlowicz enthusiastically took on the position of Director of the academy and spent countless hours creating a curriculum, instructing and overseeing the whole academy. The department received rave reviews regarding the academy from those who attended. The department and community are in a better place because of his efforts.

LIVE SAVING MEDAL

Sergeant Michael Passalacqua: On September 7, 2012 at approximately 7:01pm, an elderly male who was born in 1923 came into the PSB, confused on where he was and how he came to Geneva. While officers were speaking with the male in the lobby of the PSB, the male collapsed to the floor. Sgt. Passalacqua immediately contacted the Geneva Fire Department as well as Finger Lakes Ambulance. Sgt. Passalacqua did then assist with checking vitals of the male and returning to Dispatch several times to update the agencies responding via phone until Finger Lakes Ambulance arrived to transport the male to Geneva General Hospital.

Officer Robert Peters: On September 7, 2012 at approximately 7:01pm, an elderly male who was born in 1923 came into the PSB, confused on where he was and how he came to Geneva. While Officer Peters was speaking with the male in the lobby of the PSB, the male collapsed to the floor. Officer Peters immediately contacted Dispatch assisted with CPR by giving Chest Compressions until Finger Lakes Ambulance arrived to transport the male to Geneva General Hospital.

Officer Nicholas Bielowicz: On September 7, 2012 at approximately 7:01pm, an elderly male who was born in 1923 came into the PSB, confused on where he was and how he came to Geneva. While officers were speaking with the male in the lobby of the PSB, the male collapsed to the floor. Officer Bielowicz assisted with the AED as well as CPR until Finger Lakes Ambulance arrived to transport the male to Geneva General Hospital.



Officer John VanSavage: On September 7, 2012 at approximately 7:01pm, an elderly male who was born in 1923 came into the PSB, confused on where he was and how he came to Geneva. While officers were speaking with the male in the lobby of the PSB, the male collapsed to the floor. Officer VanSavage assisted with CPR until Finger Lakes Ambulance arrived to transport the male to Geneva General Hospital.

Officer Jesse Cole: On September 7, 2012 at approximately 7:01pm, an elderly male who was born in 1923 came into the PSB, confused on where he was and how he came to Geneva. While officers were speaking with the male in the lobby of the PSB, the male collapsed to the floor. Officer Cole assisted with CPR by giving rescue breaths until Finger Lakes Ambulance arrived to transport the male to Geneva General Hospital.

DISTINGUISHED SERVICE MEDAL

Sergeant Robert Middlebrook: On December 15, 2012 at approximately 12:42am officers radioed a large working structure fire at 555 S. Exchange St. Sgt. Middlebrook put aside the safety of himself and entering the building and waking and removing all the tenants from the building prior to the Geneva Fire Department arriving on scene.

Officer Donald Schug: On December 15, 2012 at approximately 12:42am Officer Schug observed a large working structure fire at 555 S. Exchange St. Officer Schug put aside the safety of himself and entered the building to wake and remove all the tenants from the building prior to the Geneva Fire Department arriving on scene.

Officer Jesse Cole: On December 15, 2012 at approximately 12:42am Officer Cole observed a large working structure fire at 555 S. Exchange St. Officer Cole put aside the safety of himself and entered the building to wake and remove all the tenants from the building prior to the Geneva Fire Department arriving on scene.



2012 Annual NAACP & GPD School Supply Giveaway



2012 DETECTIVE BUREAU

The detective bureau is comprised of two detectives and two youth officers who are supervised by one lieutenant who reports to the chief. The detective bureau handles a vast variety of investigations including narcotics activity, missing persons and major crimes such as homicides, robberies, aggravated assaults and burglaries. Detectives receive specialized training to assist their efforts. Unlike episodes of shows such as Law and Order many criminal investigations are time consuming and require extensive follow



ups. Investigations dealing with the possession or sale of narcotics can take months to years to develop enough information or evidence to make an arrest.

The detective bureau is divided into three divisions consisting of criminal investigations, youth officers and drug enforcement. Although these three units specialize in different areas they often work closely together to share information and investigate crimes.

The Criminal Investigation Division handles major crimes usually at the felony level and/or those crimes that are complex and require numerous investigative hours. The youth division investigates crimes where the suspects, and in some cases the victims, are juveniles. The youth division also handles those cases involving juveniles which are of the violation level and cannot be sent to family court.

They are also the department liaisons for the Ontario County Child Abuse Response Team and the Juvenile Justice Committee. They work closely with the SRO's, Child Protective, Probation and the PINS and STAR program. The DEU investigates cases which are associated with narcotics, gambling, firearms and prostitution. Members of the DEU also



assist in the investigation of violent crimes. They work closely with local law enforcement agencies from surrounding counties along with state and federal agencies.

Along with their investigative duties members of the detective bureau also serve in specialized units such as evidence technicians, evidence aids, accident reconstruction, instructors and bicycle patrol.



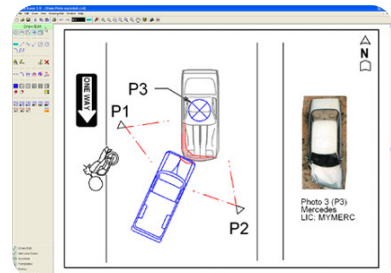
During the year 2012 the detective bureau was assigned and cleared 803 cases. 464 cases were closed by investigations. 277 cases were closed by arrest. 26 cases were closed as unfounded. 10 cases clearance. 6 cases for Grand Jury arrest or no suspect.



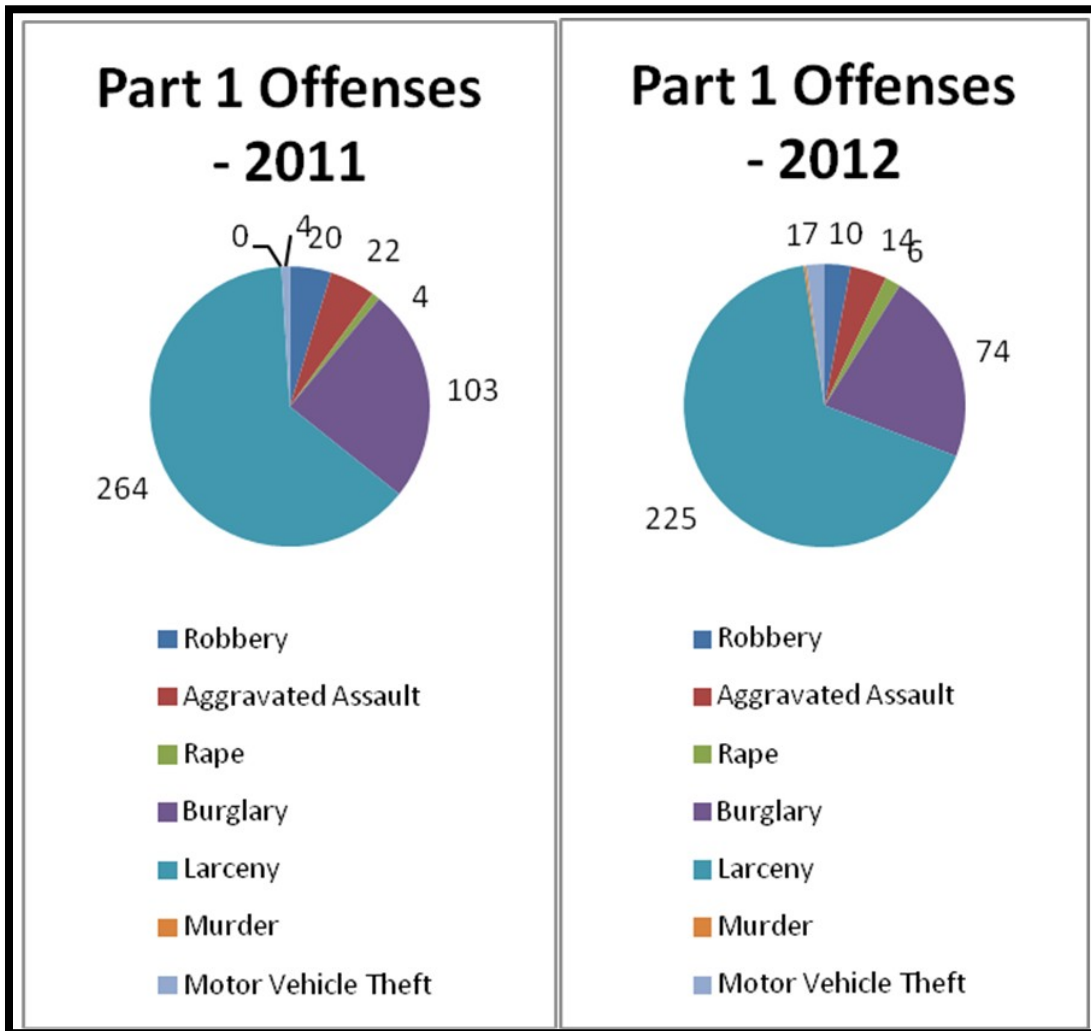
were closed as inactive or exceptional were closed by no prosecution or forwarded presentation. 20 cases were closed by no

The detective bureau is also tasked with receiving all evidence or property. During the year 2012, 1215 items of evidence or property was received. Additionally, 131 items of evidence or property were disposed of. The evidence or property that is not returned directly to the owner is auctioned off through Propertyroom.com.

The Detective Bureau also encourages its officers to take advantage of opportunities to educate and train the public about what we do and how we operate in an attempt to promote public support and involvement in the community. Members of the Detective Bureau have conducted presentations to community groups, college and high school students and businesses ranging from bank robbery training, crime scene processing, fraud prevention, and workplace violence and safety.



2011 & 2012 PART ONE UCR OFFENSE



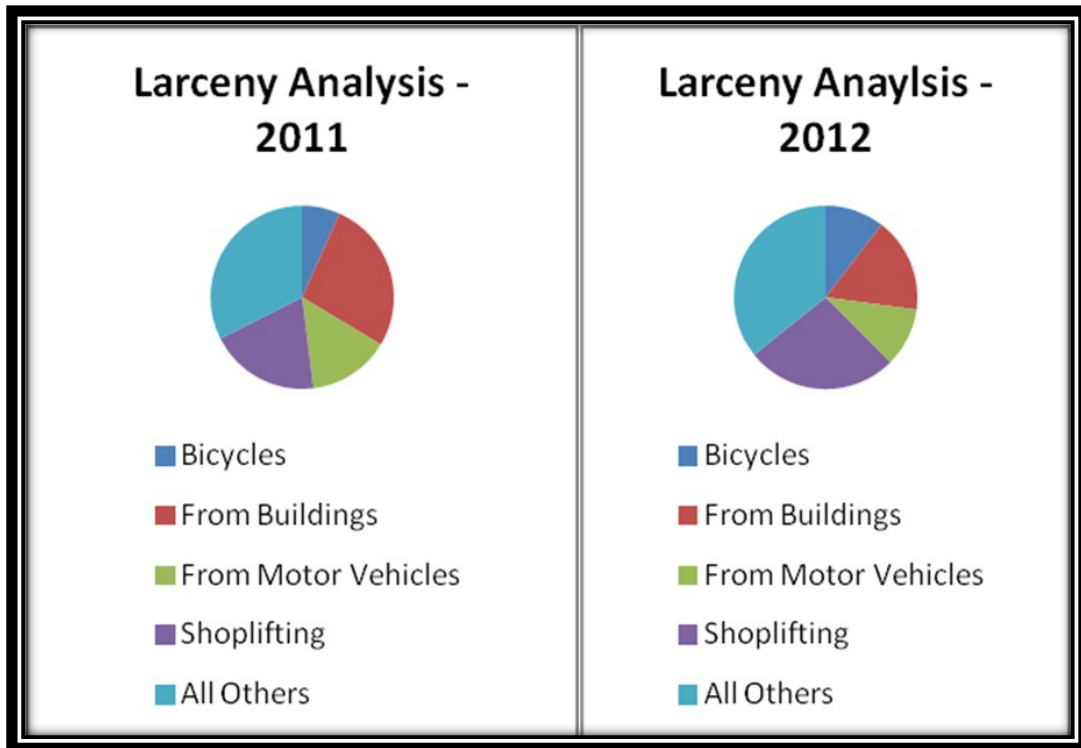
The Uniform Crime Reporting (UCR) Program divides offenses into two groups, **Part I** and **Part II** crimes. Each month, participating law enforcement agencies submit information on the number of **Part I** offenses that become known to them; those offenses cleared by arrest or exceptional means; and the age, sex, and race of persons arrested for each of the offenses. Contributors provide only arrest data for **Part II** offenses.

The UCR Program collects data about **Part I** offenses in order to measure the level and scope of crime occurring throughout the Nation. The program's founders chose these offenses because they are serious crimes, they occur with regularity in all areas of the country, and they are likely to be reported to police.

Source: <http://www.fbi.gov/about-us/cjis/ucr/ucr>



2011 & 2012 LARCENY ANALYSIS



NYS Penal Law 155.05 Larceny; defined.

1. A person steals property and commits larceny when, with intent to deprive another of property or to appropriate the same to himself or to a third person, he wrongfully takes, obtains or withholds such property from an owner thereof.

2. Larceny includes a wrongful taking, obtaining or withholding of another's property, with the intent prescribed in subdivision one of this section, committed in any of the following ways:

(a) By conduct heretofore defined or known as common law larceny by trespassory taking, common law larceny by trick, embezzlement, or obtaining property by false pretenses;

(b) By acquiring lost property.

A person acquires lost property when he exercises control over property of another which he knows to have been lost or mislaid, or to have been delivered under a mistake as to the identity of the recipient or the nature or amount of the property, without taking reasonable measures to return such property to the owner.



COMPUTER VOICE STRESS ANALYZER - CVSA

The Department currently has two officers who are trained and certified to operate the Computer Voice Stress Analyzer. Det. Brian Choffin and Sgt. Matt Valenti spent two rigorous weeks training on the instrument and the art of deception. Both officers must be recertified to operate the instrument every two years.

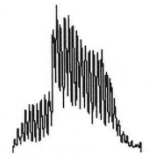
The Computer Voice Stress Analyzer is a tool utilized by members of the Geneva Police Department to detect deception when interviewing individuals suspected of committing crimes within the city. Suspects are asked if they will voluntarily submit to a voice stress test. If they agree to submit to the test they are brought to a secured interview room where they are interviewed regarding the particular case. They are given a demonstration of the instrument and explained how it works. A microphone that is attached to the instrument is then placed on the individual and calibrated to their voice. The operator then asks the suspect a set of predetermined questions and other questions that they feel are important based on the pre interview. During the interview the instrument deciphers the stress level of the test subject's voice. Once the test is completed the operator evaluates the patterns on each chart tested. Based upon the instruments findings it is then determined if further interview of the test subject is warranted.

During the year 2012, there were sixteen subjects who voluntarily submitted to the voice stress test. Thirteen of the test subjects were suspects in active criminal investigations with three of the test subjects submitting to the test for pre employment purposes.

CVSA® Perfects Crime-Fighting Technology



Unlike the computer polygraph, the CVSA® requires no wires be attached to the subject being tested. The CVSA® uses only a microphone plugged into the computer to analyze the subject's responses. As the subject speaks, the computer displays each voice pattern, numbers it and saves each chart to file. Unlike the polygraph, drugs do not affect the results of the exam and there are no known counter-measures that will cause the ubiquitous "inconclusive" results associated with the polygraph.



The CVSA® is effective in all investigative situations such as homicide, sex crimes, robbery, white collar crimes, and internal affairs investigations, as well as pre-employment examinations for background investigators. The system has also proven itself a very reliable investigative tool for verifying statements of witnesses, denials of suspects, and for determining the validity of allegations made against police officers. **Micro tremors are tiny frequency** modulations in the human voice. When a test subject is lying, the automatic, or involuntary nervous system, causes an inaudible increase in the Micro tremor's frequency. The CVSA® detects, measures, and displays changes in the voice frequency.



A state-of-the-art computer processes these voice frequencies and graphically displays a picture of the voice patterns. The CVSA® is not restricted to "yes" and "no" answers and is able to analyze accurately, tape recordings of unstructured conversations.



2012 SCHOOL RESOURCE OFFICER REPORT

The Geneva Police Department maintained two SRO's during 2012, one assigned to the High School and one to the Middle School. The SRO's made a combined 21 arrests in 2012 and assisted with information leading to numerous juvenile arrests in and out of school during the year. The SRO's are involved in several committees, from safety to student intervention. New binders with school maps and photos were distributed to the patrol vehicles and command staff. The binders included the computer lab at the High School library for critical incidents needing a command center.

The arrests during 2012 included a bb gun possessed by a student and UPM by a school employee. There have been several sex abuse or misconduct cases that were referred to the Family Services Unit from the middle school.



During the course of the year, there have been occasions that the SRO has had to meet with irate parents at the bus garage or at a bus stop due to inappropriate behavior by a parent. The SRO's have responded to both elementary buildings to assist with student issues. SRO Arroyo and SRO Keyser did deliver Christmas gifts to numerous needy families that were donated by an anonymous group. The SRO's did take part in PAWS night at West St School and played games with the children. During the civilian police academy, a presentation of the SRO program and DARE was given. The SRO's attended the football and basketball games, as well as school sponsored dances. Numerous K-9 units were brought into the school to search for drugs, but did not lead to any arrests. SRO Keyser set up a "suspicious person" training in the middle school, which involved a person wandering through the building to see if teachers and staff would recognize the possible threat and notify someone of an intruder in the building.

During the school year, there were several times the SRO's taught in classrooms on topics relating to general law, drug awareness and laws, and gangs. Committee involvement continues to be important, and are involved with P.I.T. (meeting with school staff and probation officers to monitor troubled youth), the district safety committee, and T.A.C. (involves transportation and safety). The SRO's did attend a College Career Fair at FLCC College to promote the Geneva Police Department and future employment opportunities.

The SRO's role in the Geneva City Schools is proactive and reactive. They work to deter criminal activity and behavior from occurring in the school, as well as discourage the activity from occurring before and after school. The SROs are visible during student arrival and dismissal, as well as during the school day in classrooms and in the cafeterias. The SROs review the security cameras when incidents occur, as well as assist in maintaining the system. They also teach in classes, with topics that include internet & computer safety, bullying behaviors, search and seizure laws, and drug awareness. The SROs teach classes to the staff on safety procedures, including lockdown procedures and suspicious persons in the building. Both SROs have setup and assisted with K-9 searches in the high school and middle school.



The search conducted by K-9s involves lockers, classrooms, and vehicles in the parking lot in attempt to locate and deter drug activity at the school. Several different people have been brought in by the SROs to walk through the building to raise awareness of possible intruders in the building. Incidents that occur on the school buses during the school day also are responded to by them. They assist with sports games and dances at the middle school and high school. The SROs handle all criminal complaints that occur in the school, including larcenies, criminal mischief incidents, and assaults, among many other issues. The SRO role also encompasses a mentoring and counseling aspect, as some kids confide in the SRO for assistance, feeling they have no one else that will listen to them. The SROs assist the students with issues that occur in the school, as well as issues that occur at home. The SROs communicate with the counselors and administration about many different issues, assist with fire drills, and assist with bus accidents and incidents, and locker searches. Other roles of the SROs include transporting suspended students home, removing disruptive students from classrooms, assisting with mental health issues, taking part in school committees, and building safety checks.



The SRO strives to have positive interactions with all students in the schools; as a positive interaction with an SRO can help build relations between all police and community members. The SROs are viewed as a friend, counselor, role model and a person that will be there to help them when they need it; while also maintaining the presence of being a law enforcement officer.



Addressing Student 1950's



D.A.R.E.

DARE

D.A.R.E. stands for Drug Abuse Resistance Education. It was started in the 1980's in California and has spread across the country. Geneva is celebrating its 22nd year of the D.A.R.E. program, which started in the 1989-1990 school year. There are four active D.A.R.E. Officers in the Geneva Police Department. They teach the 1st, 3rd, and 5th grades at West St. and North St. Schools, as well as St. Stephen's School.

During the 2011-2012 school years, the Geneva D.A.R.E. Officers taught approximately 180 students in the Geneva City School District, ranging in age from 5 to 14. The Geneva D.A.R.E. program is a partnership between the school district and the police department to teach safety and assist students with making healthy choices throughout their lives.

The D.A.R.E. curriculum is a classroom presentation to elementary students by a law enforcement officer in cooperation with a NYS certified teacher. The curriculum features both decision making and skill building models for effective ways to refuse drugs and make healthy decisions. Students are expected to foster a positive relationship with the D.A.R.E. Officer, participate in cooperative learning groups, participate in role-play activities and develop questions to promote higher level thinking.



DARE Concert & Graduation



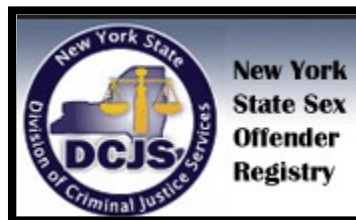
SEX OFFENDER MANAGEMENT

Currently there are six officers, an administrative aid and one sergeant assigned to the management of sex offenders residing within the city. Responsibilities of the officers include monthly residence checking where officers stop and speak with each sex offender at their residence to confirm residency and investigations of alleged violations. Staff is also responsible for maintaining a ninety day verification log for all level 3 sex offenders, sexual predators, change of address updates as well as updated photos.

Investigations are conducted on all sex offenders who fail to notify this agency of a change of address as well as any complaints received from the public regarding a sex offender. Currently there are twenty-four NYS registered sex offenders residing within the City of Geneva. NYS sex offender registry divides sex offenders into three levels with level 3 being assigned to individuals who pose a high risk to repeat their behavior and level 1 being the lowest level assigned. Currently there are six level 3, five level 2 and thirteen level 1 sex offenders residing within the City of Geneva.

The Sex Offender Registration Act (Correction Law Article 6-C), known as SORA, established a Sex Offender Registry within the New York State Division of Criminal Justice Services. SORA was enacted to assist local law enforcement agencies and to protect communities by: 1) requiring sex offenders to register with the State; and, 2) providing information to the public about certain sex offenders living in their communities. SORA took effect on January 21, 1996.

SORA requires the registration of individuals convicted in New York State of certain sex offenses as well as the registration of those individuals convicted in another jurisdiction if the offense is equivalent to a New York State registerable convicted of a felony jurisdiction or the specific federal or military registerable offenses on or register with the Division. registerable offense who probation supervision on January 21, 1996 is required to be registered.



Due to litigation in federal court, certain level 2 and level 3 offenders are not in the *Subdirectory* at this time. Once these offenders have had an opportunity for a due process hearing to determine the risk level, and if their risk level is determined to be level 2 or level 3, they will be included in the *Subdirectory*.



POLICE OFFICER

A Police Officer is many things. They are a Son/Daughter, a Brother/Sister, a Father/Mother, an Uncle/Aunt, and sometimes, even a Grandfather/Grandmother. They are a protector in time of need and a comforter in time of sorrow. Their job calls for them to be a diplomat, a psychologist, a lawyer, a friend, and an inspiration. They suffer from an overdose of publicity and brutality and dishonesty. They suffer far more from the notoriety produced by unfounded charges. Too often acts of heroism go unnoticed and the truth is buried under all the criticism. The fact is that less than one half of one percent of Police Officers ever discredits their uniform.

A Police Officer is an ordinary person who is called upon for extraordinary bravery -- for us! Their job may sometimes seem routine but the interruptions can be moments of stark terror. They are the people who face a half-crazed gunman, who rescue a lost child, who challenge a mob, and who risk their necks more often than we realize. They deserve our respect and profound thanks.

A Police Officer stands between the law-abider and the law-breaker. Try to imagine what might happen if there were no more Police Officers around, and then try to think of ways to make their job more rewarding. Show them the respect you really have; offer them a smile and a kind word; see that they don't have to be magicians to raise their families on less than adequate salaries.

We think Police Officers are great. We thank God for all of the little boys/girls who said that they would be a Police Officer and who kept their promise. We hope you'll feel the same way and we hope you'll show it -- so there will always be enough good Police Officers to go around.

Today they might give you a speeding ticket. Tomorrow it might be their lives. Their job is to protect you from others and others from you. They know it. That's why they can be a Police Officer.

So when you need help, call a friend, call a Police Officer.



LAW ENFORCEMENT CODE OF ETHICS

***AS A LAW ENFORCEMENT OFFICER,** my fundamental duty is to serve mankind; to safeguard lives and property; to protect the innocent against deception; the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional rights of all men to liberty, equality and justice.*

***I WILL** keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in personal and official life. I laws of the land and the Whatever I see or hear of a confided to me in my official unless revelation is necessary*



thought and deed in both my will be exemplary in obeying the regulations of my department. confidential nature or that is capacity will be kept ever secret, in the performance of my duty.

***I WILL** never act officiously or prejudices, animosities or permit personal feelings, friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.*

***I RECOGNIZE** the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession, law enforcement.*

