



City of Geneva Room Occupancy Tax Return

Please indicate any changes since last reporting period (i.e. Corporate Name, Contact Person, Address):

Check Quarter Covered by this Return:

☐ January 1, 2025 through March 31, 2025
Due No Later than April 15, 2025

☐ April 1, 2025 through June 30, 2025
Due No Later than July 15, 2025

☐ July 1, 2025 through September 30, 2025
Due No Later than October 15, 2025

☐ October 1, 2025 through December 31, 2025
Due No Later than January 16, 2026

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|--------------------------------------------------------------------------------------------------|----------------|
| 1. Gross Income Collected From Occupancy Of Rooms during Period Covered. | \$_____ Line A |
| 2. Less: Exempt Income (Occupants from Exempt Organizations or Permanent Residents) | \$_____ Line B |
| 3. Net Taxable Income (Line A minus Line B) | \$_____ Line C |
| 4. City Room Occupancy Tax Due (3% of Line C) | \$_____ Line D |
| 5. Penalty (5% of line D if not paid by due date) (1% interest per month added after 30 days) | \$_____ Line E |
| 6. Total Amount Due (Line D plus Line E) | \$_____ Line F |

This return is to be filed with your remittance in full for the amount of the tax within twenty days after the last day of the quarter covered by this return to avoid the imposition of penalties. Checks should be made payable to the City of Geneva.

I hereby certify that this report, including any attachments, is to the best of my knowledge a true and complete return.

Signature: _____ Date: _____

Name: _____ Title: _____

Please Complete and Return to: City of Geneva
Office of the Comptroller
47 Castle Street
Geneva, NY 14456