



How to Register My Dog for the City of Geneva's Bark Park

APPLICATIONS WILL NOT BE ACCEPTED UNTIL MAY 6th, 2019 AT CITY HALL.

New registrations will go into effect on July 1st for all new registrations – at that time, the lock code will change over.

Fee's: \$35 City/Town of Geneva Resident, \$60 Non-Resident* (Per Dog)

*unfortunately, we will be unable to prorate annual fees.

Checks, Cash Credit Card or Money Order are Acceptable at the City Hall Office.

STEPS TO ANNUAL REGISTRATION TO THE BARK PARK

A. Visit The Finance/Clerk's Office, 1st Floor City Hall at 47 Castle St.
(Hours Mon-Fri. 8:30a-4p)

B. Bring a copy of your dog's latest vet. medical records.

The record must indicate current rabies expiration date. The date must not expire within a 60 day period of registering for the bark park.

The rabies tag alone is not sufficient proof.

C. Bring a copy of your dog's license for the City/Town in which you reside in.

If you are a City of Geneva resident, we are able to view your records in our office, all others, including the Town of Geneva, must bring proof of licensing from their residing City/Town.

The dog license tag alone is not sufficient proof.

D. Your registration will be renewable on an annual basis, where again all new documentation will need to be brought back into City Hall.

Once registered, you will receive 3 things:

1. Two (2) Copies of the Park Rules/Regulations and Acknowledgment Form.

-PLACE THESE COPIES IN YOUR VEHICLES IMMEDIATELY – Periodic Checks at the Bark Park will require you to show these documents as proof of registration. Failure could result in day of removal. Both the tag & documents need to be with you at the park at EVERY visit.

2. Bark Park Tag for each dog you register.

-ATTACH THIS TO YOUR DOG(S) COLLAR ASAP. – Must be on the dog during dog park visits. Failure to have the appropriate tag will result in removal from the park.

3. Private Key Code to the Bark Park Gate

- KEEP THIS PRIVATE, This is only good for use with YOUR REGISTERED DOG(S). Sharing of this code will result in revocation of the dog park access permanently.

CITY OF GENEVA

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