

Geneva Police Department <b>GENERAL ORDERS</b>		<b>CRIME PREVENTION AND COMMUNITY RELATIONS</b>			
<input type="checkbox"/> new: <input checked="" type="checkbox"/> rescinds: Policy & Procedure – SECTION 29.1; 29.3 <input type="checkbox"/> amends:		<b>cross-reference</b>			
		<b>Accreditation/Recognition standards:</b>			
<b>effective date:</b> 7.8.05	<b>issue/amend/review date:</b> 7.8.05 / 10.24.13 / 9.30.20	NYS L.E.A.P.: 29.1; 29.2; 29.3			
<b>I. PURPOSE</b>	The purpose of this General Order is to establish policies and procedures for crime prevention activities and police-community interaction.				
<b>II. POLICY</b>	<p><b>A.</b> It is the responsibility of all members of the Geneva Police Department to:</p> <ol style="list-style-type: none"> <li>1. Work together with members of the community and community organizations to develop a sense of mutual responsibility for enhancing public safety and improving the quality of life in the City of Geneva; and</li> <li>2. Conduct crime prevention activities to help reduce crime, the fear of crime occurring, and to enhance the overall police-community relationship.</li> </ol>				
<b>III. CRIME PREVENTION</b>	<p><b>A. <u>Responsibility for Crime Prevention Activities</u></b></p> <ol style="list-style-type: none"> <li>1. Crime prevention activities will be the responsibility of all Department personnel as assigned under the direction and coordination of the Chief of Police or Department Lieutenants.</li> </ol> <p><b>B. <u>Examples of General Crime Prevention Activities</u></b></p> <ol style="list-style-type: none"> <li>1. Examples of general crime prevention activities include: <ol style="list-style-type: none"> <li>a. Speaking to various groups on crime prevention matters;</li> <li>b. Distributing crime prevention literature;</li> <li>c. Photo identification cards for children;</li> <li>d. Staffing information booths;</li> <li>e. Conducting educational programs for potential victims;</li> <li>f. Assisting in the organization of Community Programs and maintaining liaison and working with community groups;</li> <li>g. Alerting the community to crime trends and possible problems by use of the media, the Department's website and other available resources, (social media); and</li> <li>h. Youth programs and activities such as the Drug Abuse Resistance Education Program (D.A.R.E.)</li> </ol> </li> </ol>				

<b>IV. COMMUNITY RELATIONS FUNCTION</b>	<p><b>A.</b> The community relations function is a responsibility of all Police Department members. All personnel in the Department should project a positive image and become involved in community needs. The conduct of each employee reflects on the agency as a whole, and the burden of achieving the agency's community relations objectives should be shared. The Chief of Police or the Chief's designee shall be responsible for the community relations function.</p> <p><b>B.</b> The Department's community involvement function will include the following:</p> <ol style="list-style-type: none"> <li>1. Assisting in the establishment and organization of crime prevention and other community groups, and maintaining liaison and working with such groups;</li> <li>2. Developing community involvement;</li> <li>3. Publicizing Department objectives, problems and successes;</li> <li>4. Conveying information received from community organizations to members of the Department;</li> <li>5. Improving Department practices affecting the police-community relationship; and</li> <li>6. Conducting speaking engagements upon request from business, social, civic, service, religious, media, educational and professional organizations. <ol style="list-style-type: none"> <li>a. All requests for Department personnel to speak at various engagements will be referred to the Chief of Police.</li> <li>b. The Chief of Police will evaluate the request and, if appropriate, identify the Department member most suited to conduct the speaking engagement.</li> <li>c. In the event a Department member receives a request for his/her personal appearance, the member will submit the request in writing to the Chief of Police.</li> </ol> </li> </ol> <p><b>C.</b> In the event any Department member is asked to attend any meeting as a representative of the Department or owing to their status as a member of the Department, he/she must first obtain permission from the Chief of Police prior to attending such meeting.</p>
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Approved By

**MICHAEL J. PASSALACQUA**  
*CHIEF OF POLICE*