

City of Geneva Automatic Payment Option – Authorization Form

I authorize the City of Geneva to begin electronic deductions from my bank account for payment of my water / sewer quarterly bills on the 30th of the month in which the bill is due. I will notify the City if I change banks or account numbers by mailing in a new voided check or deposit slip. I must notify the City in writing to change or cancel this service. Transfers will begin the quarterly payment immediately following this notice.

Customer Name (exactly as it appears on water/sewer bill)

Water / Sewer Account Number

Address

Telephone Number

Customer Name (exactly as it appears on bank account)

Bank Name

Account Number

Signature / Date

Please print all information and return to Comptroller's Office, Geneva City Hall. **A VOIDED CHECK OR DEPOSIT SLIP MUST ACCOMPANY THIS REQUEST.** If you have any questions or concerns regarding City of Geneva's Automatic Payment Option, please call the Comptroller's Office at (315)789-2114.